



Greenbelt Children's Center

2022 Summer Program

June 27 – August 25, 2022

Summer Program Fact Sheet



LOCATION AND HOURS

GCC's Summer Program is in the Greenbriar Community Center on the corner of Greenbelt Road and Hanover Parkway, between Eleanor Roosevelt High School and the Baltimore-Washington Parkway. **The Center is accredited by the National Association for the Education of Young Children and Level 5 rated in MD EXCELS.** We have a wonderful summer program! Activities include arts & crafts, story time, reading for recreation, science and nature, dramatic play, & outdoor activities. Cooking projects, swimming/wading, and special events every week (subject to change due to pandemic protocols for health and safety). See our calendar for specific weekly events we have planned!

The Summer Program opens at **7:30 AM and closes at 5:45 PM** for the convenience of our working families with program hours from 9:00 AM through 4:00 PM. A supervised play program will occur during the early morning and late afternoon hours at **no additional fee**.

The Center closes at 5:45 p.m. Families have a 5-minute grace period to pick up their child, if an *occasional* emergency. Expect a late pick-up fee of \$5.00 is charged for the first ten minutes (or portion thereof) after 5:50 PM until 6:05 pm when the late pick-up fee charge becomes \$5.00 for each additional 5-minute period or portion thereof, until your child is picked up, to be paid at the time of late arrival. Please be prompt.

REGISTRATION AND FEES

A non-refundable Summer (only) Registration Fee of \$50.00 and a non-refundable Summer Activity Fee of \$10.00/per week must accompany all applications along with Summer Program Reservation Schedule included with Registration Fee and Deposit of last week. (*Children, enrolled during this school year, pay no Summer Registration Fee*). The tuition rate is **\$265.00 per child, per week (ratio of 1:10 or 1:15) or \$292.00 per child, per week (1:6 ratio)**. A discount of 5% for the second child/same family is given on the lesser tuition rate. *One week of tuition must also be paid as a deposit for your last week - if not already on account.*

Tuition must be paid in advance by Monday of each week. Tuition paid late will include the late fee of **\$15.00, paid before child may attend the program.** Late payment fees will not be charged if your child is absent at the beginning of the week but must be paid promptly on first day back. **No refunds will be made for a child's absence or if you fail to give a two-week written notice of a change in schedule or withdrawal.** Payments should be made at www.greenbeltchildrenscenter at the "Pay Now" button on the home page. A fee of \$35.00 will be charged for any checks returned to us by your bank for any reason and future payments will only be accepted by credit/debit card. Parents/Guardians must have a copy of their photo ID in child's file at GCC. Child Care Scholarships (vouchers) are accepted, go to www.money4childcare.com to apply.

SCHEDULES

Children can be enrolled for the entire 9-week (subject to PGCPSCS calendar return to school date) program or any weeks, we just need your schedule. The program begins June 27 and anticipated end date August 25, 2022. Parent/Guardian must submit a **Summer Program Schedule Reservation** form when registering child. (If your schedule changes, please notify the office **IN WRITING AT LEAST 2 WEEKS in advance or you will pay for that time.**) **You will be held accountable to pay tuition for all weeks as per your written schedule,** so be sure the office is kept informed in writing, as per policy. Spaces are available: first reserved, first served. A long wait list is expected this year!

BREAKFAST, SNACK, AND LUNCH

A nutritious Breakfast and Afternoon Snack will be served daily. Milk, 100% fruit juice and water will be served at breakfast, lunch, and snack times. **Children need to bring lunch** to the Center daily, unless notified of special plans. Parents/guardians will be notified in advance of those occasions via www.remind.com using "@gccpar". Only 100% juice can be served, even if packed from home. PLEASE LABEL YOUR CHILD'S NAME ON HIS/HER

LUNCH BOX. **Parents/Guardians** must use an ice pack or thermos to keep lunch items hot or cold. **Nuts in any form are prohibited! GCC provides a nut free environment** for children with severe allergies.

CLOTHING – LABEL EACH ITEM PLEASE!

Dress your child in comfortable, durable, and washable clothing each day. Creativity is an essential part of our program and may involve the use of paints, glue, sand, water, etc. which can get **MESSY**. All children need at least **one complete change of clothing here**. *On pool/water play days, **dress your child in bathing suit before coming to GCC and pack a change of clothes, pool shoes and towel***. Pool days anticipated: Monday, Tuesday, and Wednesday, if open & available. **Pool shoes** are required for pool/water play days. **Sneakers are required for safe playground play. If your child wears flipflops or sandals that are not safe for outdoor play, child must change into sneakers for playground.**

LOST AND FOUND / EQUIPMENT AND TOYS

A lost and found area is in each room. Please ask a staff member to assist you if you are searching for an item. Unclaimed items will be taken to a charitable organization periodically. Be sure to look for missing items often.

Labeling personal items with your child's name really helps to prevent loss.

No special equipment is needed so it is best for your child NOT to bring balls, toys, etc. unless specifically requested by the staff for special occasions. **Children may not bring electronics of any kind**. We cannot be responsible for loss or breakage of any articles from home. No "Show and Tell" during summer.

HEALTH RECORDS, ILLNESS, INJURY, AND MEDICATION

New or returning children must have a physical on the Maryland State **Health Inventory Form** as well as up-to-date **Immunization Record**, updated **Emergency Form** and other forms as required, **on file** at GCC on the first day of attendance. Required sign up for emergency text alerts at www.remind.com using "@gccpar". All newly enrolled children need a negative Covid test before starting the program. Parents complete the one-time authorization for the free weekly on-site Covid PCR testing.

Daily health checks are required to admit child. Sick children must be picked up within **30 minutes**.

Parents/Guardians will be notified of any signs or symptoms of illness or injury observed at the Center. Notification will be made by Incident Report form, phone or in person when the child is picked up, depending upon the nature/time of the illness/injury. **PLEASE KEEP EMERGENCY PHONE NUMBERS UP TO DATE AT THE CENTER!** Children with only one Covid-like symptom must remain home for 24 hours, until symptom free/Tylenol free and need Doctor note or negative Covid test to be admitted back to the Center. *A child that is too ill to participate in all scheduled activities needs to remain at home, unless there is a doctor's note to accommodate a chronic health issue. The Center has the right to refuse admittance to a child suspected to be ill/contagious and require a doctor's note or proof of negative Covid test before re-admittance.* All children go to the pool with their class, no exceptions.

Medication Authorization form (available in GCC office) completed by physician and parent/guardian must be handed to staff with oral or topical drugs *including over the counter medicine such as Tylenol, cough drops, etc. before any staff may administer this to your child*. All medication must be in the original container with label of contents and **child's name**. If possible, please arrange a schedule that does not require medication to be administered at the Center. Sunscreen, diaper rash ointment and insect repellent can be applied by our staff with the **form completed and signed by parent** and container labeled with your child's name. **Please apply sunscreen at home before sending your child to GCC each day.**

CONDUCT

Our Summer Program is a fun place to be, but we do have **TWO MAIN RULES**:

- 1) **A child may NOT hurt another**, and
- 2) **A child may NOT destroy property**



Please review these rules with your child prior to the start of Summer Program and regularly. Be aware that young children make mistakes, are at different levels of social/emotional development and that GCC includes all children in the program. Also, be patient and understanding of children who take longer to learn skills.